1780

RULES and ORDERS

FOR THE

GOVERNMENT

OF

Friends School and Workhouſe

AT

CLERKENWELL.

LONDON:

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PREFACE.

RULES for the government of this houſe were firſt formed in the year 1702, *ſince which time, from the alteration of circumſtances, and longer experience, a great number of others have ſucceeded; and although in ſome particulars many of theſe had been reduced into one, yet the whole having never been properly digeſted, it was difficult in many caſes ſpeedily to aſcertain the rule to be followed.*

To remedy this inconvenience, the quarterly-meeting appointed a committee to aſſiſt that of the houſe, in reducing the whole into one body. The rules and the ſtanding minutes have been carefully examined, from which all the material parts of the following orders are formed. Theſe rules, being, for the moſt part, the reſult of practice and experience, will not, probably, require many alterations for ſome time to come; and the ſeveral monthly-meetings being poſſeſſed of them, it may be reaſonably expected their members will be properly directed in their applications to the houſe; by which means much time will be ſaved to themſelves and to the committee.

PREFACE.

As this eſtabliſhment has already been attended with beneficial effects to the ſociety, in this city and its neighbourhood, and as the future proſperity and good government of the houſe will inſure and probably increaſe theſe advantages, we recommend to the ſeveral monthly-meetings, to nominate, from time to time, ſuch friends to ſerve on the committee, as are moſt likely to promote the intereſts of the inſtitution, by a diligent attendance: and from individuals we ſolicit on behalf of the helpleſs and the indigent, ſuch farther aſſiſtance as the bleſſing of Providence may have enabled them to contribute.

Quarterly-Meeting, London,
7th of 2d Month, 1780.

Rules

Rules relating to the Committee.

1. THE management of this houſe is committed to the care of eighteen friends, three of whom are choſen by each of the ſix monthly-meetings; ſeven members form a committee.

2. They are to meet every four weeks at the houſe, on a ſecond day, at three o'clock in the afternoon, and none are to depart from the committee, whilſt ſitting, without leave.

3. An alphabetical liſt of the committee is to be kept, and every member who is not preſent within half an hour of the time appointed, is to be marked in the liſt. If his abſence be occaſioned by illneſs, the liſt is to be ſo marked.

4. One of the committee to be treaſurer, in whoſe name the caſh is to be kept at the banker's. All payments above five pounds to be made by draught on the treaſurer, ſigned by three members preſent in committee.

5. The three members choſen by one monthly-meeting, at leaſt two of them, are to viſit the houſe twice, or oftener in the month; to inquire into the ſtate and conduct of the ancient friends; the children's improvement in learning, and behaviour; inſpect the proviſions; audit the

accounts, and preſent a written report to the committee at their next ſitting.

6. The three members of each monthly-meeting, in rotation, are to perform this ſervice; and if two of them do not attend, the abſentees are to be continued on the ſervice till the ſame ſhall be duly performed: If the committee ſee it neceſſary to add any other incitements to the diſcharge of this duty, they are at liberty ſo to do; as alſo in reſpect to the attendance in due time.

7. If any member, not being ill, neglects attending this committee for ſix months ſucceſſively, a minute is to be ſent to the monthly-meeting, requeſting the appointment of another in his ſtead.

8. They are to chooſe the ſteward and ſtewardeſs, and all the ſervants of the houſe.

9. They are to admit ancient friends and children, agreeably to the rules reſpecting them; and when they ſee cauſe to refuſe admiſſion to any, they are to ſend a minute to the monthly-meeting, with their reaſons for ſo doing.

10. They are to order a liſt of ſuch children as are placed out apprentices or ſervants, to be annually ſent to the monthly-meeting in the compaſs whereof they are reſpectively placed.

11. The

11. They are to judge of the propriety of all applications for apprentice-fees and gratuities, as well as the time and manner of giving them.

12. They are to meet by ſummons at the 11th hour, on the uſual committee-day, in the 7th month, when all the children are to be brought before them, to be ſeverally examined, reſpecting their progreſs in learning, and other uſeful acquirements; and proper encouragement may be given to ſuch as excel.

13. When any of the children are about to leave the houſe, the committee is to call them before them, and give them ſuch advice as appears ſuitable, together with a bible, and ſome friends-books.

14. They are to take cognizance and judge of all complaints, miſconduct, and differences which may be brought before them; and alſo to ſee that good order be maintained, and the rules duly obſerved.

15. They are to direct all the needful repairs of the premiſes, not exceeding £50: and in caſe it be neceſſary to lay out any larger ſum, they are firſt to conſult the ſix-weeks meeting.

16. They are to read or inſpect the leaſe once a year, and take due care of the policy of inſurance.

17. They are to pay the ground-rent duly, and to take care that the ſteward receives

receives the rents of the under-tenants quarterly.

18. They are to ſee as much as may be, that proper work be provided for the children.

19. They are to order the quarterly-bills to be ſent to each monthly-meeting, and if any bill be not duly diſcharged, to ſend a minute to the ſaid monthly-meeting, deſiring payment thereof, and if any monthly-meeting remains ſix months in arrear, to acquaint the ſix-weeks meeting therewith.

20. The committee are to make their contracts or purchaſes of things neceſſary for the houſe at ready-money prices, and to order their payments accordingly.

21. No member of the committee is to ſerve the houſe with any commodity he may deal in.

22. The accounts of the houſe are to be kept by double entry, and the general balance-ſheet to be ſent annually to the ſix-weeks-meeting, as early in the year as it can conveniently be done.

23. A correct liſt of legacies and donations is to be written on a large ſheet of paper in a fair hand, and put into a glazed frame. The additions to be entered therein yearly.

24. In order that the charitable bequeſts and donations of friends may not be diminiſhed, all expences exceeding the income

of

of the houſe are to be charged to the quarterly-meeting, and to bear an intereſt of 3 *per cent*: all ſurpluſſes to be deducted from the principal ſum ſo charged.

25. As this houſe has been chiefly eſtabliſhed by friends of the ſix-monthly-meetings in London, and, by their liberal donations and legacies, ſuch benefits accrue to thoſe who are educated therein, as to occaſion too many applications from the ſaid monthly meetings to admit of a further extenſion of them; it is agreed to receive no children for the future into this houſe but ſuch as belong to the ſaid ſix monthly-meetings. The children from the country now in the houſe, are to remain at the price heretofore charged; they are alſo, with thoſe placed out already, to be entitled to the uſual apprentice-fees and gratuities.

26. The capital or property of the houſe to remain veſted in the publick funds, in different ſtocks, in the names of three friends, as truſtees for each particular ſtock; and all the ſaid friends to give bond in the following form.

Know all Men *by theſe preſents, that we* A B and C *each for ourſelves, and not one for the other of us, are held and firmly bound to* D E and F *in the penal ſum of* £ *of good and lawful money of Great*

Great Britain, to be paid to the ſaid D E and F *or their certain attorney, executors, adminiſtrators, or aſſigns, for which payment, to be well and truly made, we bind ourſelves, our heirs executors and adminiſtrators, firmly by theſe preſents. Sealed with our ſeals, dated the day of in the year*

Whereas *there is now ſtanding in the books of the in the names of the above bounden* A B and C *which ſaid annuities are part of the fund belonging to the charitable Inſtitution, called* THE QUAKERS SCHOOL AND WORKHOUSE, *ſituate at Clerkenwell, in the county of Middleſex aforeſaid, and the names of the ſaid* A B and C *are only made uſe of in truſt for the ſaid charitable Inſtitution:*

Now *the condition of this obligation is ſuch, that if the ſaid* A B and C *and the ſurvivors and ſurvivor of them, and the executors or adminiſtrators of ſuch ſurvivor, ſhall and do from time to time and at all times hereafter, during the continuance of the ſaid truſt, permit and ſuffer the intereſt and dividends of the ſaid to be received by the committee for the time being of the ſaid* WORKHOUSE, *or ſuch perſons as they ſhall appoint, to be applied for the charitable purpoſes thereof; and if the ſaid* A B and C *and the ſurvivors or ſurvivor of them, and the executor or adminiſtrators of ſuch ſurvivor, ſhall and do, upon*

upon the requeſt of the ſaid D E and F *or the ſurvivor or ſurvivors of them, or the executors or adminiſtrators of ſuch ſurvivor, aſſign and transfer the ſaid*

unto ſuch perſon or perſons as the committee for the time being for managing the ſaid SCHOOL *and* WORKHOUSE *ſhall nominate and appoint to be truſtees for the ſaid ſtock; then this obligation to be void, but otherwiſe to remain in full force and virtue.*

Sealed and delivered (being firſt duly ſtamped) in the preſence of } A. B. C.

G. H.
J. K.

[*The truſtees to give a power of attorney to the treaſurer, or the banker, to receive the dividends as they become due.*]

27. The appointment of ſtockholders from time to time to be made, as much as may be, according to the minute of the quarterly meeting, 1ſt of the 11th month, 1732.

28. The two-weeks meeting of women friends are deſired to appoint two or three of their members to viſit the houſe occaſionally, give advice where they may ſee it needful, and ſend their obſervations in writing to the committee, when they may think proper.

29. The committee is in all things to direct as may ſeem to them beſt for the good order and benefit of the houſe.

Orders

Orders for the Steward and Stewardeſs.

1. THE ſteward is to receive and examine all proviſions brought in by contract of the committee; and to provide all neceſſaries not contracted for, on the beſt terms he can, provided they do not amount to five pounds. No bill amounting to that ſum, to be paid without the direction of the committee.

2. When ancient friends are attending in order to be admitted, he is to read to them the orders of the houſe concerning them, and their bill of fare.

3. When children are to be admitted, he is to read to them, and their parents and friends, the rules and orders reſpecting them and the bill of fare, before they are preſented to the committee.

4. He is to inform the committee early in the ſpring, what cloth, &c. will be wanted for the annual cloathing, that the ſame may be procured in proper time.

5. When boys go out of the houſe as apprentices, he is to ſend with them the following articles, viz.

Two hats

Two coats and waiſtcoats

Two

Two pair of leather breeches
Six ſhirts, four of them new
Two ſtocks or neckcloths
Three pair of good ſhoes
Four pocket handkerchiefs
One ſilk ditto, 2s. 6d. value
Four pair of ſtockings

N. B. If the beſt ſuit is more than ſix months old, an additional new ſuit muſt be given.

Alſo the following Books
A Bible.
Barclay's Catechiſm.
Penn's Advice to his Children.
No Croſs no Crown.
Or ſuch other Books as the committee may think proper.

6. When Girls go out as apprentices or ſervants, the ſtewardeſs is to ſend with them

A hat and cloak
Two gowns
Two petticoats
Two under ditto
One pair of ſtays
Six ſhifts, four of them new
Two Heſſian aprons
Four coloured ditto
Two white ditto

} All in good condition.

Four

Four coloured neck-handkerchiefs
Two white ditto
Four pocket ditto
Four pair of ſtockings
Two pair of ſhoes
Six caps
Two night caps
Three pair of ſleeves
One pair of pattens

All in good condition.

A deal box, with lock and key, of three ſhillings price.

Alſo, A Bible, and the books before-mentioned.

7. If any children under fourteen, who have been out on liking, are brought back to the houſe in leſs than two months, they are to be received, and the next committee to be informed of it; but if they have been abſent more than two months, they are not to be received without the direction of the committee.

8. If children above fourteen, who have been out on liking are returned, the monthly-meeting muſt be charged *3s 6d per* week, until they find places for them, or ſo long as the committee ſee meet to keep them in the houſe.

9. If any of the family abſent themſelves from the houſe, without leave, either the viſitors or the committee, as the caſe may require, muſt be informed of it by the ſteward or ſtewardeſs; and if any,

ſo

ſo abſenting themſelves, ſtay out all night, they muſt not be received into the houſe again, without leave from the committee.

10. The ſteward or ſtewardeſs are not to give leave of abſence to the children, but on particular occaſions; nor are they to ſtay out all night, except the diſtance require it. No general vacations to be allowed.

11. When any of the family are ſick or infirm, the ſteward or ſtewardeſs is to appoint one, or more, of the ancient friends, to attend them, as they ſee occaſion: and if any are taken ill of an infectious diſorder, they are to be kept ſeparate from the reſt of the family; but if that cannot be done conveniently, the ſteward is to apply to the committee, or viſitors, who may direct ſuch to be removed out of the houſe for cure.

12. They are to ſee that the family riſe in the morning, and retire to their beds in the evening, at the times appointed in the orders, for the ancient friends and children; and that none of the ſervants ſtay up later than themſelves; the ſteward locking the door of the houſe at the tenth hour, and taking the key to his chamber.

13. They are to ſee the family collected orderly at dinner; when ſeated, to wait a convenient ſpace, that all, both old and young, may have a thankful ſenſe of the Lord's mercies: they are then to ſerve the ancient friends and boys; the ſchool-miſtreſs the girls.

14. Alſo, that all the family, who are able to attend, do come together at the tenth-hour on fifth-day, in the meeting-room, to worſhip Almighty God.

15. If any are refractory, whether ancient friends or children, the ſteward is to acquaint the committee therewith, who are to give ſuch advice and direction as the caſe may require: but if the offenders will not be reclaimed, the committee are at liberty to expel them from the houſe, giving the monthly-meeting to which they belong immediate notice thereof. The children ſo expelled will not be entitled to any apprentice-fees or gratuities.

16. They are to ſuperintend the affairs of the houſe; to adviſe as they ſee proper; to extend tenderneſs where it is due; and in all caſes, not herein ſpecially pointed out, they are to act diſcreetly, as parents and directors of a well-ordered family.

17. In order that nothing proper to communicate to the viſitors and the committee, from time to time, may eſcape notice, the ſteward is adviſed to keep a memorandum-book, and therein enter occurrences.

Orders for the School-Maſter.

1. HE is to tranſcribe the minutes of the committee in a fair hand, and to keep the account-books correct, and as free from blots or eraſements as poſſible.

2. He is to ſee that the boys riſe at ſix o'clock in the ſummer, and ſeven in the winter; that they waſh and comb themſelves without loſs of time; and then aſſemble in the ſchool, where he is to examine if they are clean, and their cloaths in good order. He muſt order the boys to ſit down a few minutes, whilſt one of them reads a portion of ſcripture.

3. The boys are to be in the ſchool, or at work, in half an hour after riſing, and are to be allowed an hour's time to get their breakfaſts; they are to continue at their employments till the bell rings for dinner; to return again to them as ſoon as the ſchool-maſter has dined, and to be diſmiſſed at four o'clock in winter, and five in ſummer.

4. He is to aſſemble them in their ſupper-room at eight o'clock in ſummer, and at ſeven in the winter; when one of the boys is to read, as in the morning, a ſhort portion of ſcripture: he is then to ſee them go quietly to their beds, directing them to lay aſide their clothes in an orderly manner.

5. One half of the boys is to be at ſchool in the morning, and the other half at work, and to exchange places in the afternoon; and thoſe who are at ſchool in the mornings one week, are to be at ſchool in the afternoons the next week; when there is no work they are all to be in ſchool. One of the elder boys is to keep the houſe-door in his turn.

6. On ſeventh-day afternoons both boys and girls are exempted from work or attendance at ſchool.

7. The girls of ſuitable age are to attend the maſter's ſchool, three mornings in the week, viz. on the ſecond, fourth, and ſixth days; to ſtay the uſual hours; to be heard to read; and to be taught writing and arithmetick the remainder of the time.

8. He is, at ſuitable times, to walk with the boys into the fields, for the benefit of the air, at leaſt twice in the week, when the weather permits; and to take care that they be not out of his call during the time; nor when at play at home, without ſome inſpection.

9. If the boys ſtand in need of particular correction, it muſt be done in the preſence of the ſteward.

Orders for the School-Miſtreſs.

1. SHE is to ſee the girls riſe at ſix o'clock in the ſummer, and at ſeven in winter; that they are waſhed and decently dreſſed without loſs of time; that they aſſiſt in combing each others heads, and that they are neat and clean in all their apparel.

2. She is to collect them together morning and evening, when they are dreſſed, and before they go to bed, and to read to them, or order one of the girls to read to the reſt, a ſhort portion of ſcripture; and when they undreſs, to ſee that they lay their clothes in an orderly manner, habituating them to regularity in all things.

3. To cauſe thoſe girls who are capable, to keep the following rooms clean, viz.

Their own ſchool-room.
Their breakfaſt-room.
The laundry.
Their own bed-chamber.
The meeting-room.

The laſt to be ſwept and duſted on fifth-day mornings and committee days, the others every morning.

4. On ſecond, fourth, and ſixth-day mornings, after breakfaſt, ſhe is to ſend all

the girls of ſuitable age, who can be ſpared, into the maſter's ſchool, to be heard to read, and to learn writing and arithmetick.

5. Six of the elder girls are by turns to to be employed by the ſtewardeſs, one or two at a time, for one week, in the kitchen, in waiting at table, and ſuch other domeſtick buſineſs, as may qualify them for uſeful ſervants.

6. She is to ſee the girls aſſiſt in waſhing the ſmall linen, and in getting it up; alſo in getting up the large linen, when waſhed, the ſheets excepted.

7. The girls, when not employed by the ſtewardeſs, and at waſhing times, are to be in the ſchool immediately after breakfaſt; and during the uſual time, mornings and afternoons, to be carefully inſtructed in reading, ſewing, marking, knitting, ſpinning, making the new linen for the family, mending their own clothes, and making the linen taken in by the houſe; the laſt to be particularly attended to, that it may be executed to their credit.

8. At ſuitable times ſhe is to walk with the girls into the fields, taking care to keep them in her ſight.

9. If any girl ſhould deſerve particular correction, it muſt be given in the preſence of the ſtewardeſs.

Orders for the School-Maſter and School-Miſtreſs.

1. THEY are to ſee the children duly collected at the appointed times, to their breakfaſt, dinner, and ſupper; to have the overſight of them when there; to inſtruct them to make a reverent pauſe before meals, that they may be mindful of their dependance on the all-bounteous Creator, for every temporal, as well as ſpiritual bleſſing.

2. They are to inſtruct the children as much as in them lies, in the nature and ſolemn duty of ſpiritual worſhip, and the happy effects of remembering their Creator in the days of their youth; early inuring them to a watchful daily care not to offend the holy principle of truth in their own minds.

3. They are with their reſpective charges, duly to attend the meeting in the houſe on fifth-day mornings, and that at the Peel on firſt and third days; following the children to ſee that they walk in an orderly manner, carefully attending to their conduct at meeting, and giving timely caution to ſuch as behave amiſs.

4. They are each to ſit down with the children on firſt-day evenings, reading to them, or cauſing them to read, ſuitable portions

portions of the holy ſcriptures, and other religious books; ſelecting ſuch parts and ſubjects as are the moſt inſtructive and beſt adapted to their underſtandings.

5. They are to be watchful that no improper books, pamphlets, or papers be introduced or ſecreted among the children, this being a ſource of much evil.

6. They are diligently to inculcate a modeſt and humble deportment, to enjoin them to uſe the plain language; always to ſpeak truth without prevarication; to love one another; to be courteous; to behave reſpectfully to their elders, taking due notice of ſuch as ſpeak to them: ſuch a conduct will be no leſs an ornament to the children, than a credit to their teachers; and all will ſuffer loſs in proportion to their neglect of theſe neceſſary duties.

7. Finally, They muſt be very careful of their own conduct; remembering, example is more prevalent than precept; being faithful in diſcharging the important truſt committed to them; and let the recompenſe of temporal things have the loweſt place in their conſideration.

Rules and Orders concerning Ancient Friends.

ANCIENT friends are to be admitted and boarded on the following conditions, *viz.*

1. They muſt be members of a monthly-meeting in London; and a minute muſt be produced from the ſame, teſtifying that they are of ſober lives; their debts, if any, ſettled; not under dealing for diſorderly conduct; not in a ſtate of inſanity; not requiring perſonal aſſiſtance; nor unable to dreſs themſelves.

2. They are alſo to produce a certificate from the phyſician to the houſe, of their clearneſs from any infectious diſorder, or other ailments that may be injurious to the health of the family, or require the attendance of a ſurgeon.

3. The price of board is to be three ſhillings and ſix-pence *per* week; clothing, and all extra expences, to be charged to the monthly-meeting, which is alſo to ſupply bedding, if wanted.

4. When an ancient friend may have occaſion for a fire in his or her room, the monthly-meeting to allow one ſhilling and ſix-pence *per* week, if two or more have a fire in one room, to allow one ſhilling *per* week each.

5. If

5. If after admiſſion any prove diſorderly, and cannot be reclaimed, the monthly-meeting to which they belong muſt take them from the houſe, on notice thereof being given by the committee, or the committee may expel ſuch diſorderly perſons.

6. They are to attend the meetings appointed for divine worſhip in the houſe, and at the Peel, when able. They are carefully to preſerve love towards one another, as brethren and ſiſters of one family: let it alſo be their daily care to maintain a ſpirit of patience and thankfulneſs without murmuring.

7. They ſhould be tender-hearted, and muſt be ready to lend all the help in their power to the weak and feeble; conſidering it may ſoon come to be their own caſe.

8. All that are able muſt come conſtantly to the common table at dinner, and ſit in a reverent, orderly manner. No victuals or drink to be carried from thence, on any pretence, except to the ſick and infirm.

9. If any difference ariſes, the party aggrieved muſt complain to the ſteward or ſtewardeſs, whoſe deciſion in the affair muſt be ſubmitted to for the preſent; but if either party remain uneaſy, they may complain to the viſitors; and afterwards to the committee, if they continue diſſatisfied.

10. No

10. No one is to go out of the houſe on any pretence, without leave from the ſteward or ſtewardeſs.

11. They are to retire to their beds at eight o'clock during the ſix winter-months, and at nine in ſummer. None to inſiſt on ſtaying up later, nor to have any fire or light in their bed-rooms, without leave of the ſteward.

12. Thoſe who are able muſt make their own beds, and aſſiſt in keeping their room and clothes clean. They are chearfully to do any ſervice which the ſteward or ſtewardeſs ſhall judge them capable of performing, for the benefit of the houſe; particularly nurſing the ſick.

Rules concerning Children.

1. CHildren of either ſex, belonging to any of the ſix monthly-meetings in London, may be boarded, clothed, and educated at two ſhillings *per* week, including every expence.

2. No children to be admitted under ſeven years of age, or but a few months under; and in that caſe one ſhilling *per* week is to be added to the uſual rate, till they attain the proper age.

3. No children to be admitted, who are more than twelve years of age.

4. At their admiſſion, an account of their age muſt be produced; alſo a certificate from the phyſician to the houſe, of their being free from any infectious diſorders, and from ſores that are offenſive, or require the aſſiſtance of a ſurgeon.

5. The children are to be new clothed once a year, at a convenient time before the yearly-meeting.

6. Boys are to be put out apprentice at the age of fourteen, or a few months earlier on liking, if ſuitable places offer.

7. Girls may be placed out as ſervants or apprentices at the age of fourteen, or ſooner, if their growth and qualifications render them ſuitable.

8. When

8. When any children have nearly attained the age of thirteen years and a half, notice thereof is to be ſent at the foot of the quarterly bills to the monthly-meeting to which they belong; and if any monthly-meeting neglects to provide for them, when full fourteen, a ſpecial minute muſt be ſent from the committee to the ſaid meeting, to take ſuch children from the houſe forthwith, and provide ſuitable places for them; and if the monthly-meeting do not provide places, the committee may ſend them home to the meeting's care, or charge 3*s* 6*d per* week for the time they ſtay in the houſe, when they are above fourteen.

9. Applications for children to go out on liking as ſervants or apprentices ſhould, if practicable, be made in perſon to the monthly-meeting of which the child is a member: the meeting is to ſend to the houſe a minute, ſignifying their conſent, provided the place is approved of by the committee; or if it be more convenient in reſpect to time, the committee may be firſt applied to, who are to ſend a minute in like manner to the meeting, ſignifying their conſent, provided the place is approved of by the monthly-meeting.

10. A regiſter is to be kept of all children placed out either as ſervants or apprentices, mentioning with whom, at what time, and where, they are placed.

11. If

11. If it ſhould happen, through the deceaſe of parents, or ſome other cauſe, to be neceſſary to place a child in the houſe at a later age than is ſpecified in theſe rules; or if in any other ſpecial caſe, relative to the admiſſion of children, there appears ſufficient reaſon why any rule of the houſe ſhould be diſpenſed with, the leave of the ſix-weeks-meeting muſt be obtained and produced at the monthly-meeting and committee.

12. Children who are bound apprentices, or placed out as ſervants, to perſons not members of our ſociety, will not be entitled to the apprentice-fees and donations hereafter propoſed; except it ſhould ſo happen, that proper places cannot be found by the friends of the monthly-meeting, who are to give notice thereof, at the cloſe of the two-weeks meeting; and if no place ſhould yet offer, they are to acquaint the ſix-weeks meeting therewith, who may, after full inquiry made, permit ſuch child to be bound or placed with one not in membership with us, and ſignify the ſame to the committee of the workhouſe, who may thereupon give the additional apprentice-fees and gratuities, on receiving the certificates neceſſary on ſuch occaſions.

Appren-

Apprentice-Fees with Boys.

ON a minute being produced from the monthly-meeting, certifying their gift of a ſum not leſs than five pounds, there may be added out of the intereſt of ſuch ſums as are or may be given for placing out apprentices, the following, viz.

With boys, who have not been leſs than two years in the houſe, ten pounds; and when they have ſerved three years of their apprenticeſhip, a further ſum of five pounds.

The ſtock for the above purpoſe conſiſts at preſent of

Samuel Brewſter's legacy	£ 500
Devereux Bowley's ditto	1500

Premiums with Girls placed out as Servants.

GIRLS placed out as ſervants, and producing ſuch certificate as is hereunto annexed, ſhall, on preſenting it, receive one pound, if the committee approves.

Ditto for the ſecond year, one pound.

Ditto for the third year, one pound; or if the committee think it beſt, they may order the value in apparel, inſtead of money.

CERTI-

Certificate.

To the Committee of Friends School and Workhouſe.

Theſe are to certify, that the bearer A. B. *has lived with me as a ſervant one year, and during that time has behaved well.*

C. D.

London of
Mo. 17

N. B. If the girl is placed out at any conſiderable diſtance from London, her attendance may be excuſed; the words, "the bearer," may be omitted, and any friend may apply on her behalf.

N. B. There being no fund for this purpoſe, the payments at preſent are made out of the income of the houſe.

Apprentice-Fees for Girls.

GIRLS, who, through bodily infirmity, or other reaſonable cauſes, are improper to be placed out as ſervants, may be bound apprentices to ſuch buſineſs or employ-

employment as ſhall appear ſuitable for them: and on a minute being produced from the monthly-meeting, certifying their gift of a ſum not leſs than five pounds for this purpoſe, there is to be added, out of the intereſt of ſuch ſums as are or may be thus appropriated, with girls who have been in the houſe not leſs than two years, five pounds. And if it ſhall be repreſented by the monthly-meeting, that a further increaſe of the apprentice-fee is likely to be attended with equivalent advantages, the committee, approving thereof, may add a further ſum of five pounds; deducting this latter from the marriage-portion of the girl, when it ſhall become payable.

The fund for theſe apprentice-fees conſiſts at preſent of Michael Morton's legacy of 400*l.*

Apprentice-fees for all children bound out, with the approbation of the committee, are to be paid the next committee-day, after the certificate from the monthly-meeting is produced, except ſome cauſe appears for a farther delay.

Gratuities to Young Men.

TO young men apprenticed from the houſe, and producing a certificate like the annexed, the undermentioned ſum may be given, to be expended in purchaſing tools, fixing them in buſineſs, or in any other mode tending to their benefit, at the diſcretion of the committee; the ſame to be paid out of the intereſt of ſuch ſums as are or may be given for this purpoſe, viz. To ſuch as were not leſs than two years in the houſe, and whoſe apprentice-ſhip expired ſince the year 1773, fifteen pounds.

Certificate.

To the Committee of Friends School and Workhouſe.

Theſe may certify, that the bearer ſerved *years as an apprentice to* within *the compaſs of this meeting; and on inquiry made, it does not appear but that he was faithful and orderly during that time, and continues to behave well; nor do we find that he has contracted any debts, or improper engagements reſpecting marriage.*

We

We apprehend the gratuity appointed for ſuch young men, will be properly beſtowed upon him, when the committee ſees convenient, to be expended in "purchaſing tools, fixing "him in buſineſs, or in any other mode tending "to his benefit." Signed in and on behalf of our monthly-meeting, held at this of month 17

J. K. *Clerk.*

N. B. If the young man reſides more than 20 miles from London, the words, "the bearer," may be omitted, and any friend may apply in his ſtead.

The fund for this purpoſe conſiſts at preſent of Devereux Bowley's legacy of 1500*l.*

If the committee think it expedient to retain in their hands the whole, or any part of the donations and gratuities allowed to ſuch young men as appear to be intitled thereto, it is agreed that intereſt at the rate of 5 *per cent. per annum*, may be paid by the committee, if they think proper, during the time the money is ſo retained.

Gratuities to Young Women.

YOUNG women placed out as ſervants or apprentices from this houſe, and producing a certificate like the annexed,

are intitled to the under-mentioned ſum, at the time of their marriage, to be paid out of the intereſt of ſuch ſums as are or may be given for this purpoſe, viz. To ſuch as were not leſs than two years in the houſe, and who came to the age of twenty-one years ſince the end of the year 1773, twenty pounds.

CERTIFICATE for a SERVANT.

To the Committee of Friends School and Workhouſe.

Theſe are to certify, that the bearer late has lived as a ſervant with a member of this meeting; and inquiry having been made, it does not appear but that her conduct has been ſober and orderly. She was married to a member of monthly-meeting, the of month 17 . *We therefore recommend her as worthy of the gratuity propoſed on theſe occaſions. Signed in and on behalf of our monthly-meeting at the of month* 17

R. S. *Clerk.*

N. B. If the young woman reſides more than 20 miles from London, the words, "the bearer," may be omitted, her attendance excuſed, and any friend may apply on her behalf.

CERTI-

CERTIFICATE for an APPRENTICE.

To the Committee of Friends School and Workhouſe.

Theſe are to certify, that the bearer _____ *late* _____ *ſerved* _____ *years as an apprentice to* _____ *within the compaſs of this meeting; and on inquiry made, it does not appear but that ſhe was faithful and orderly during that time, and continues to be of good conduct. She was married to* _____ *a member of* _____ *monthly-meeting, the* _____ *of* _____ *month* 17 _____ *We therefore recommend her as worthy of the gratuity propoſed on ſuch occaſions. Signed in and on behalf of our monthly-meeting held at* _____ *this* _____ *of* _____ *month* 17 _____

U. V. *Clerk.*

N. B. If the young woman reſides at more than 20 miles diſtance from London, the words, "the "bearer," may be omitted, her attendance excuſed, and any friend may apply on her behalf.

If any part of the twenty pounds was added to her apprentice-fee, it muſt now be deducted; and further, if when ſuch apprentice comes out of her time, the monthly-meeting ſhould think it expedient to aſſiſt her in ſetting up in, or carrying on, her trade, the caſe may be repreſented to the committee, who, approving thereof, may advance any ſum on the ſame account, reſerving not leſs than ten pounds for the marriage-portion.

The fund for this purpoſe conſiſts at preſent of no more than

	£	s	d
Legacies and Donations	223	6	6
Quarterly Meeting Subſcrip.	771	18	7
In all £995	5	1	3 per cent annuities

If any alteration in theſe rules and orders ſhould hereafter be thought neceſſary, it muſt be propoſed to the ſix-weeks-meeting for their concurrence, before it is adopted. The new rule muſt then be entered at large in its proper place, inſtead of the former, without admitting any references or partial explanations: the ſame is to be obſerved in reſpect to any new regulations, and a copy is to be ſent to each monthly-meeting.

BILLS OF FARE

AND

PRICES OF WORK.

Bill of Fare for the Ancient Friends.

Day	Breakfaſt	Dinner	Supper
1ſt	1 oz. Butter, or 2 oz. Cheeſe, with Bread and Beer.	1 oz. Butter, or 2 oz. Cheeſe, half Pint of Ale with Bread and Beer.	Same as Dinner.
2d	Same as Firſt.	Boiled Beef, with Peaſe Pudding, or Garden Stuff, and Beer	As Firſt-Day.
3d	Broth & Bread	Boiled Mutton with Bread, Garden Stuff, and Beer.	Ditto
4th	Same as Firſt-day.	Ditto	Ditto
5th	Same as Third-day.	Roaſt Mutton, with Bread and Beer.	Ditto
6th	Same as Firſt-day.	Boil'd Beef, &c.	Ditto
7th	Same as Third-day.	Cold Meat, or Salt-Fiſh and potatoes.	Ditto

Bill

Bill of Fare for the Children.

Day	Breakfaſt	Dinner	Supper
1ſt	Bread and Butter, with Milk and Water, ½ each, or beer.	Bread and Butter, with Small Beer.	Bread, Cheeſe, and Beer
2d	Milk pottage	Beef boiled, with Garden Stuff, or Peaſe Pudding.	Ditto
3d	Broth	Rice or Suet baked Pudding	Ditto
4th	Ditto	Roaſt Mutton or boiled, alternately, with with Potatoes, or garden ſtuff, when in ſeaſon.	Ditto
5th	Ditto	Suet Dumpling.	Ditto
6th	Milk Pottage	Beef boiled, with Garden Stuff, or Peaſe Pudding.	Ditto
7th	Broth	Rice Milk, or Salt Fiſh and Potatoes.	Ditto

N. B. When Butter or Cheeſe are ordered, each to have 1 oz. of either: Small Beer with their Dinners, and other Articles without Limitation.

Prices for making LINEN at Friends School and Workhouſe, CLERKENWELL.

	s.	d.		s.	d.
A Shirt of full Size, fine Holland, or Iriſh, 4s. per Yard, or upwards	0	0		3	0
Ditto ſmaller, Price in Proportion to Size	2	0	or	2	6
Ditto full Size, coarſer	0	0		2	6
Ditto ſmaller, Price in Proportion to Size	1	6	or	2	0
Ditto full Size, under 2s. per Yard	0	0		2	0
Ditto Smaller, Price in Proportion to Size	1	3	or	1	6
A Shift of full Size, fine Holland, or Iriſh, 4s. per Yard, or upwards, made with Sleeves wriſtbanded, with or without tucker	0	0		3	0
Ditto ſmaller, made ditto, Price in Proportion to Size	2	0	or	2	6
Ditto full Size, fine, made without Sleeves wriſtbanded	0	0		2	0
Ditto ſmaller, made ditto, Price in Proportion to Size	1	3	or	1	6
Ditto, full Size, coarſer, made with Sleeves wriſtbanded	0	0		2	6
Ditto ſmaller, made ditto, Price in Proportion to Size	1	6	or	2	0
Ditto full Size ditto made without Sleeves wriſtbanded	0	0		1	6
Ditto ſmaller, made ditto, Price in Proportion to Size	1	0	or	1	3
Ditto full Size, under 2s. per Yard, made with Sleeves wriſtbanded	0	0		1	9
Ditto ſmaller ditto, made ditto, Price in Proportion to Size	1	3	or	1	6
Ditto full Size, under ditto, made without Sleeves wriſtbanded	0	0		1	0
Ditto ſmaller — — made ditto	0	0		0	9

Prices

Prices for making LINEN continued.

	s.	d.
Shift Sleeves, fine, per Pair —	1	0
Ditto coarſer, per ditto — —	0	9
An Apron with a Seam, fine Holland, Iriſh, or Long Lawn — —	0	8
Ditto without ditto, Muſlin, or Callico	0	6
Ditto coarſe and ſmall — —	0	4
Pocket Handkerchiefs, fine, hemmed four Sides, per Doz. — —	3	0
Ditto hemmed two Sides, per ditto	1	6
Ditto coarſe, per ditto — —	0	8

Houſe Linen.

	s.	d.
Sheets, fine, per Pair — —	1	6
Ditto coarſe, per ditto — —	1	0
Pillow Caſes, fine, per Pair —	0	6
Ditto coarſe, per ditto — —	0	4
Table Cloths, per Yard — —	0	1
Napkins, per Dozen — —	1	6
Towels coarſe 9d per Doz.—fine —	1	6

Additional for Marking *.

A Halfpenny per Letter, and a Farthing per Figure.

* This Addition to be given, at the Diſcretion of the School-Miſtreſs, for the Encouragement of thoſe Girls who beſt obſerve her Inſtructions.